

CITY OF GREENVILLE  
Job Description

JOB TITLE: Street & Drainage Construction Heavy Equipment Operator

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Exempt (Y/N): No	JOB CODE: 210
SALARY LEVEL: \$12.65	SHIFT: 7:00 AM – 4:00 PM
DIVISION: Street Construction	LOCATION: Public Works Compound
DEPARTMENT: Public Works	EMPLOYEE NAME:
SUPERVISOR: Street Construction Division Chief	
PREPARED BY: Public Works Director	DATE: 06/06/08
APPROVED BY: Public Works Director	DATE: 06/06/08

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SUMMARY: Operate heavy construction equipment for the purpose of repairing and replacing streets and drainage structures.

ESSENTIAL DUTIES: include the following, other duties may be assigned.

Operate Backhoe, trackhoe, compaction equipment, road grader, drive dump truck, sand spreader truck, street sweeper, front end loader, etc.  
Ability to understand general or detailed instructions as they relate to operating the above equipment.

SUPERVISORY RESPONSIBILITIES:

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to work with the general public.

Ability to work by self motivation.

Ability to track information for cost and operational reports.

Knowledge of concrete formwork and finishing methods.

Ability to estimate quantities of materials for projects.

Ability to read and understand blueprints and grading plans related to road and drainage construction.

Skilled in the operation of a variety of road construction and earthwork machinery.

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EDUCATION and/or EXPERIENCE:

High School Diploma with two years related experience, or GED with four years experience.

LANGUAGE SKILLS:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present in on-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out instructions furnished in written, oral, or diagram format. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid Mississippi drivers license, Class "B" commercial.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and taste or smell. The employee is occasionally required to stand; walk; sit, climb or balance; stoop, kneel, crouch, or crawl.

The employee must regularly lift and/or move more than 100 pounds.

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WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee occasionally works near moving mechanical parts. The employee works in outside weather condition. The employee is occasionally exposed to fumes or airborne particles and vibration.

The noise level in the work environment is usually very loud.