



# Agenda Request Form

TO: City Clerk, City of Greenville

RE: Request to be listed on the City Council agenda for the City Council meeting to be held on Tuesday, \_\_\_\_\_ at 4:00 p.m.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

DATE: \_\_\_\_\_

Please be specific when giving nature and reason for request:

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Will you appear in person? \_\_\_\_\_

Do you have material(s) to be presented to Council? \_\_\_\_\_  
(If yes, submit a copy to the Clerk's office by 12:00 noon on Thursday before the Council Meeting)

Note: Deadline to file notice to be placed on the City Council Agenda is 12:00 noon, Wednesday before the City Council Meeting.

### PLEASE LIMIT PRESENTATION TO FIVE (5) MINUTES

Signature of person filing form: \_\_\_\_\_

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#### FOR CITY CLERK'S OFFICE USE ONLY

Source(s):

PHONE ( ) LETTER ( ) IN PERSON ( ) \_\_\_\_\_ NAME

Forward Original Request to: \_\_\_\_\_ Department \_\_\_\_\_

Comments: \_\_\_\_\_

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